

## First Day/Week Info for Parents

Dear Sir James Douglas Parents/Guardians,

I am very happy to start my third school year as the Principal of École Sir James Douglas Elementary School with our new incoming Vice-Principal, Tonya Winton.

A heartfelt thank you to all our staff, especially our custodians, for their hard work in making our school and classrooms clean and well-prepared for our students!

We would like to welcome back all our SJD families and welcome our new students who are joining us this year! We are looking forward to meeting you and beginning our learning journey together.

Below you will find some information about the first week of school:



### September 2024 Start-Up

#### For New Kindergarten students (gradual entry):

- **Sept. 3<sup>rd</sup>** – no school
- **Sept. 4<sup>th</sup>** – **one hour learning session** at 9-10am or 11am-12pm
- **Sept. 5<sup>th</sup> & 6<sup>th</sup>** – **15 min** get to know your teacher **interview** (you and your child)
- **Sept. 9<sup>th</sup> or 10<sup>th</sup>** – **almost full day of school 9am-2:15pm (half students Sept 9 or 10)**
- **Sept. 11<sup>th</sup> & onward** – Start of **full school days for all Ks** from **8:45am to 2:37pm**

Information about the one hour learning session, 15 min interviews and almost full day on either September 9<sup>th</sup> or 10<sup>th</sup> have been communicated via email to all new K families. Please contact the school office if you did not receive the information.

#### For Grades 1 to 5 students:

**Tuesday, Sept. 3<sup>rd</sup>:** First Day back from **9am until 11:30am**

**Wednesday, Sept. 4<sup>th</sup> & onward:** Start of full school days from **8:45am to 2:37pm**

On Tuesday, September 3<sup>rd</sup> - Students will line up at 9am at the same door as last year to be picked up by SJD staff to go to their former classrooms (please see attached plan and map). Students will do activities with their former teacher and classmates until they are assigned to their new classroom once our school numbers are confirmed, hopefully by the end of the week.

New students to SJD and students moving from the French to the English Program or vice versa are asked to meet in the library where they will be welcomed by staff members. They will do a tour of the school then be escorted to their temporary class with same grade students.

**Dismissal time and pickup:**

Dismissal at 11:30 a.m. on Tuesday, Sept 3: Please make arrangements with your child about where they will be picked up. Unless you have made different arrangements, teachers will be taking students back to the same door you dropped your child off at 9am.

For the rest of the week (Sept 4 & onward) it is regular school hours from 8:45am to 2:37pm.

Once students are assigned to their new classroom, you will receive an email from your child's new teacher explaining where your child can be picked up and dropped off for the rest of the year.

We are looking forward to seeing you all!

*Josée and Tonya*

Josee Paris, Principal  
Tonya Winton, Vice-Principal